

**Final Copy
Torrance County Board of Commissioners
Commission Meeting
October 14, 2015**

Commissioners Present: **LeRoy Candelaria -Chair
James Frost-Member
Julia DuCharme-Member**

Others Present: **Joy Ansley-County Manager
Annette Ortiz- Deputy County Manager
Dennis Wallin-County Attorney
Michelle Jones -Clerical**

Call Meeting to Order:

Chairman Candelaria calls the October 14, 2015 meeting to order at 9:01 am. He welcomes all those present to the meeting, leads us in the pledge, and gives the invocation.

Approval of the Meeting Minutes:

Chairman Candelaria asks for a motion to approve the September 23, 2015 Regular Meeting Minutes. **ACTION TAKEN:** Madam Commissioner DuCharme makes a motion to approve the September 23, 2015 Regular Meeting Minutes. Commissioner Frost seconds the motion. The Commissioners vote; all in favor, none opposed. **MOTION CARRIED.**

Approval of the Meeting Agenda:

Chairman Candelaria asks for a motion to approve today's agenda. **ACTION TAKEN:** Commissioner Frost makes a motion to approve today's Commission Meeting Agenda. Madam Commissioner DuCharme seconds the motion. The Commissioners vote to approve the agenda. The Commissioners vote; all in favor, none opposed. **MOTION CARRIED.**

Approval of the Consent Agenda:

Chairman Candelaria asks for a motion to approve the Consent Agenda, approval of warrants and indigent claims. **ACTION TAKEN:** Commissioner Frost makes a motion to approve the Consent Agenda. Madam Commissioner DuCharme seconds the motion. Madam Commissioner DuCharme asks about an item on the consent agenda. She asks about invoice #8101215 – G&K Services in the amount of \$1,708.90 for mats/mops/etc. in the Administrative Building and at the Judicial Complex; she asks if we pay this amount to them every month. Ms. Leslie Olivas, Purchasing Director, clarifies that this month's payment was a bit higher because it was a 5 week month. Ms. Olivas adds that we are looking into less expensive alternatives. The Commissioners vote; all in favor, none opposed **MOTION CARRIED.**

Approval of Indigent Claims:

Ms. Ortiz informs the Commission that the amount for Indigent Claims for this consent agenda is \$ \$2, 046.22. **ACTION TAKEN:** Commissioner Frost makes a motion to approve the Indigent Claims. Chairman Candelaria seconds the motion. The Commissioners vote; all in favor, none opposed **MOTION CARRIED.**

Action Items

Items to Be Considered and Acted Upon

***Department Requests/Reports:**

1. Updates:

Nick Sedillo, Safety Officer/Risk Manager, speaks. Last week Mr. Sedillo attended the Risk Manager's Affiliate meeting, which was very informative. Mr. Sedillo reminds all that he volunteered for the Safety Officer/Risk Manager position ten years ago. He comments that in those ten years he has upset a lot of people, but those people are still here to see another day. *(Thank you Nick!)* Mr. Sedillo states that Torrance County has had about 4 accidents per year in those ten years that he has been volunteering his efforts. *(Outstanding! Thank you again Nick!)*

He has been conducting the RAP, (Risk Awareness Program), for the last 8 years. He was recently made aware of the fact that now that the County has its own gravel pit/sand operation program, we are required to have mandatory yearly mine and safety training for our Road Department. Mr. Sedillo will be working on that with the training coordinator from NM Tech.

Chairman Candelaria comments that what Mr. Sedillo has done for our County is outstanding, People from other areas around the State look at our Safety program as a model of excellence. Madam Commissioner DuCharme takes this opportunity to also thank Mr. Sedillo for his assistance with the Torrance County website. He took her comments and made improvements to the site and she is very grateful.

Lastly, Mr. Sedillo reminds all that he e-mailed Safety nomination forms out. If anyone wishes to nominate an employee for this recognition, they are due back to him by the end of the month.

Thank you Nick for all you do!

Janice Barela, County Treasurer, speaks. She presents her Treasurer's report for the month of August 2015 to the Commission, along with the August Treasurer's Check Register. (Copies of these reports are located in the file for this meeting). The Check Register is a list of all the Treasurer's checks that were cut for the month; this report provides another form of internal controls in her office. She will be presenting both of these reports monthly to the Commission. She is also working towards building the file needed for the printing of the 2015 tax notices. At the last Commission meeting, Ms. Barela informed the Commission that mobile home liens were mailed out. Her office is now fully staffed and has gone back though the notices of lien that were returned as undeliverable and cross checked them with the land owners addresses and resent what they could and had some success with getting some of the liens paid.

As a reminder to property owners with a mobile home on the land- if it's not real property, meaning the mobile home IS NOT on a permanent foundation, they will receive two notices of value and two tax notices. If it's real property, meaning the mobile home IS on a permanent foundation, they will receive only one notice of value and one tax notice. Questions about this? Contact the Assessor's office (246-4727) or the Treasurer's Office (246-4787).

Lastly, Ms. Barela informs all that the County can now accept Visa, MasterCard, and Discover Card payments. At this time, only the Treasurer's office and the Clerk's office have the technology to accept payments, but other County offices

can bring their customers to the Treasurer's Office if needed to complete credit transactions.

Ms. Barela is thanked for her report and all her hard work.

Madam Commissioner DuCharme asks Ms. Barela about a double payment that was made in error to the Association of Counties a few months ago. Two checks were sent to the Association of Counties, both in the amount of \$14,265.00. Ms. Ansley clarified that the County accidentally paid participation fees twice and the NMAC sent one of the checks back. Ms. Barela will look into this.

Commissioner Frost asks about abandoned or delinquent mobile homes. Ms. Barela answers that she and Ms. Cabber, County Assessor, have discussed this. Next year, their goal is to red tag all delinquent mobile homes. A representative from the Treasurer's Office and the Assessor's Office will work together on this.

Steve Guetschow, Planning & Zoning Coordinator, speaks. Mr. Guetschow recently attended the NM Floodplain Managers Association Conference in Ruidoso. During the conference, Mr. Guetschow learned that Santa Fe County recently conducted LIDAR shoots of their county to create a high resolution topographic map. LIDAR is a remote sensing technology that measures distance by illuminating a target with a laser and analyzing the reflected light. Because of the overspill into northern Tarrant County, we now have LIDAR information that we can glean as far as contours the land which will be very informative. This will help us do a much better job of estimating the flood hazard in that area. The NMFA is providing us with signs to be posted at low water crossings that state 'WHEN FLOODED TURN AROUND DON'T DROWN'. The signs are free; we just provide the posts to mount them and send NMFA GPS photos of the signs in place. We are receiving 12 signs and possibly more in the future.

Commissioner Frost speaks. He recently attended an EVEDA meeting and received a page of New Mexico rankings. In Kiplinger's list of the most tax friendly states, we come in 8th. We ranked highly in several areas; we came in 5th for workforce training and 3rd for technical skills leaders, among other things. Also, Google is still here. The Titan project has moved to California, but Google plans to bring in another project in February.

Javier Sanchez, Emergency Manager, submits the following written update:

Torrance County Commission Update
From Torrance County Emergency Management
October 14, 2014

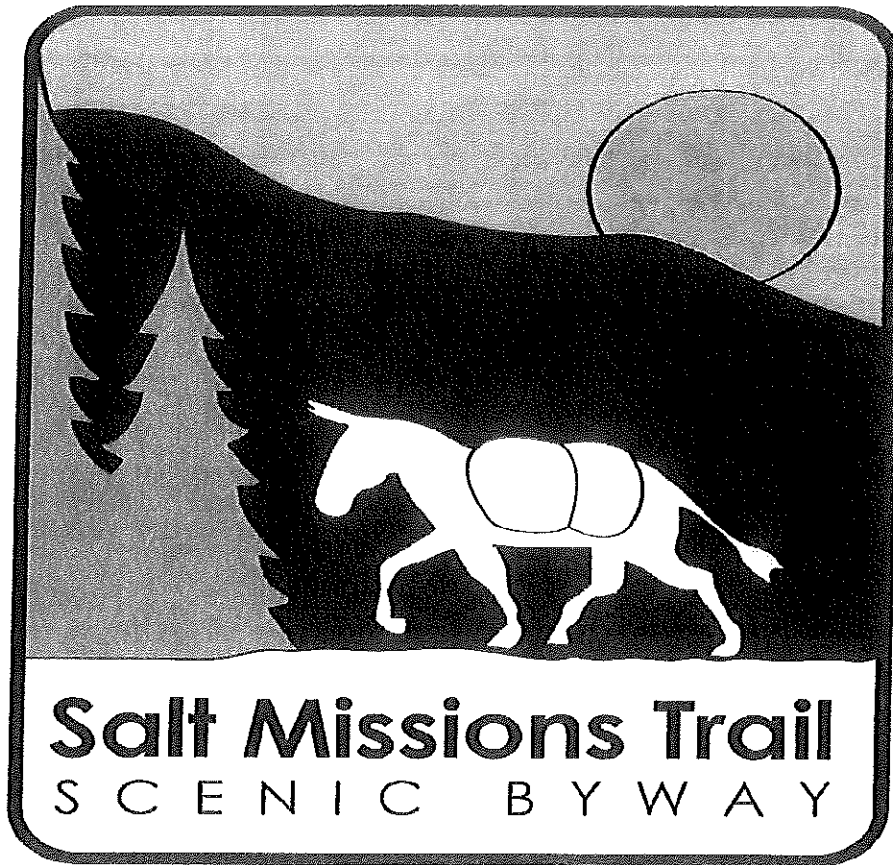
Current Ongoing Grants/Projects:

1. **FY13 Disaster Recovery Grant:** Project 54 is completed. Two additional projects are pending. The grant is valued at \$169,855.22.
2. **FY14 State Homeland Security Grant:** Project #2 is pending completion by the end of January 2016. The grant is valued at \$60,904.71
3. **Hazard Mitigation Planning Grant:** A draft of the plan is under review and a final draft is planned to be ready by mid-November.
4. **Torrance County EOC Exercise:** An exercise is being planned for November 2015.
5. **WIPP Grant:** Annual project completed for this grant.
6. **2016 CRI Program:** Torrance County EM will participate in this year's exercise and the MOU is signed and submitted to NM DOH.
7. **CERT Program:** A training class is planned and being promoted for October 23-25th.
8. **FY13 (Special) EMPG Grant Program:** This project is complete.
9. **Community Wildfire Protection Plan:** This plan is still in the planning stages in coordination with the Claunch/Pinto Soil and Water Conservation District.

Madam Commissioner DuCharme speaks. She recently read that the NMDOT does not want to maintain the area of the 'singing road' that we have on Rt.66. (The 'singing road' is a set of rumble strips on the edge of Rt. 66 just west of the Sandia Mountain village of Tijeras. When the strips are driven over at 45 mph, a motorist can hear the familiar chorus to "America the Beautiful". It was created in fall 2014 as an experiment by National Geographic). The NMDOT restriped the area but repairing the rumble strips has been deemed too pricey. Madam Commissioner DuCharme states that this strip of road is in Bernalillo County, but we are all connected and there are very few roads like this in the world. She encourages all to call NMDOT or perhaps the Governor's Office and ask them to continue to maintain and support this project.

Madam Commissioner DuCharme further states that she recently received an email stating that the NM Dept. of Veteran Services will be hosting a Torrance County Veterans Resources Outreach at the Moriarty Civic Center this Friday, October 16th from 10:00am to 2:00pm. For more information, please call 505-383-2414.

Chairman Candelaria speaks. He presents one of the new Salt Missions Trail signs that have been erected throughout the County:



Chairman Candelaria states that there is also a website associated with the trail and he believes that they have improved tourism in our area. He thanks Ms. Debbie Ortiz and all who were involved with this project. Torrance County Tourism is very important to us and the trail provides a beautiful scenic drive for motorists and motorcyclists alike.

2. Request Out-of-State Travel to El Paso, TX for the DWI Court Training- Sheriff Heath White Ms. Annette Ortiz, Deputy County Manager, speaks. The Sheriff is requesting to attend a DWI training in El Paso, TX. This is the same training that Ms. Tracey Master, DWI Coordinator, is attending. All documentation hereto attached. **ACTION TAKEN.** Commissioner Frost makes a motion to approve the Request for Out-of-State Travel to El Paso, TX for the DWI Court Training. Madam Commissioner DuCharme seconds the motion. Madam Commissioner DuCharme asks if the Sheriff's Department has the funds to pay for

this travel. They do. No further discussion. The Commissioners vote; all in favor, none opposed. **MOTION CARRIED**

3. Memorandum of Understanding between Torrance County and E-Recording- Linda Jaramillo, County Clerk

Ms. Jaramillo speaks. We have a new company by the name of Corporation Services Company who would like to do e-recording with our office. There will be no cost to the County for us to provide this service. If the Commission approves this MOU, Ms. Jaramillo will work with triadic to implement this system so CSC can begin transmitting documents electronically for our office to record. Mr. Wallin, County Attorney, has reviewed the MOU as has Ms. Barela, County Treasurer. All documentation hereto attached.

ACTION TAKEN. Madam Commissioner DuCharme makes a motion to approve the Memorandum of Understanding between Torrance County and E-Recording. Commissioner Frost seconds the motion. No further discussion. The Commissioners vote; all in favor, none opposed. **MOTION CARRIED**

4. Contract between Torrance County and Professional Document Systems- Linda Jaramillo, County Clerk

Ms. Jaramillo speaks. She presents the Commission with three quotes for a scanner for our microfiche. There is a scanner in our vault that we use to scan documents from the microfiche to our system for easier public viewing, but this scanner is slow and not very effective. This new scanner would be housed in our front office area and will be much more efficient and effective. We are also reviewing the scanned images and correcting a lot of document indexing that was done incorrectly in the past. Ms. Jaramillo states that she would like to go with the PDS scanner. She has worked with PDS before and they are very good, their technical support is excellent, and they submitted the lowest quote. All documentation hereto attached. **ACTION TAKEN.**

Commissioner Frost makes a motion to approve the Contract between Torrance County and Professional Document Systems. Madam Commissioner DuCharme seconds the motion. Madam Commissioner DuCharme asks what kind of information is provided on the microfiche. Ms. Jaramillo explains that the microfiche contains the images of all of our recorded documents. Many of the old images are hard to read; the new scanner has options that can improve the images and make them easier for the public to view. No further discussion. The Commissioners vote; all in favor, none opposed. **MOTION CARRIED**

5. Resolution 2015-42 Line Item Transfers- Amanda Tenorio- Finance Director Ms. Tenorio speaks. She is requesting approval for Resolution 2015-42 Line Item transfers. Ms. Tenorio explains that these transfers are within the departments budgeted funds for our current fiscal year. All documentation hereto attached. **ACTION TAKEN.** Commissioner Frost makes a motion to approve Resolution 2015-43 Line Item Transfers. Chairman Candelaria seconds the motion. Madam Commissioner DuCharme states that we just started our fiscal year; why are we already doing transfers? Ms. Tenorio replies that this is really a question more for the Department Heads, but she will look into it. No further discussion. The Commissioners vote. All in favor, none opposed. **MOTION CARRIED**

6. FY15 EMPG Sub-Grant Agreement- Javier Sanchez, Emergency Director Mr. Sanchez speaks. He is requesting approval of the FY15 EMPG Sub-Grant Agreement. The grant has already been awarded to us. There is a 50% match. The start of the grant was July 1, 2015 and the grant terminates on June 30, 2016. The special conditions noted under item #12 have all been met. Chairman Candelaria asks about the 50% match. Ms. Ansley comments that the Grant committee reviewed and approved this grant yesterday and she explains that this is the grant for the Emergency Manager's salary, so the match is in the budget. All documentation hereto attached. **ACTION TAKEN.** Madam Commissioner DuCharme makes a motion to approve the FY15 EMPG Sub-Grant Agreement. Commissioner Frost seconds the motion. No further discussion. The Commissioners vote. All in favor, none opposed. **MOTION CARRIED**

***Commission Matters:**

7. Partnership for a Healthy Torrance County Recommendation for DFL Associates Inc., to be Provider for NM Dept. of Health Purchase Order #66500-0000133236 for FY2016. Ms. Gail Falconer speaks. She is the current Chair of the Partnership for a Healthy Torrance County. They met last Wednesday and made a recommendation for DFL to keep providing on this purchase order. The amount of the purchase order is \$10,000.00 and the deliverables are listed on a letter from the DOH to the Partnership that is included in the file for this meeting. Ms. Billie Clarke explains that this purchase order number is incorrect; it should be #66500-0000133235. Mr. Wallin, County Attorney, comments that he believes that the contract extension that he had for DFL expired on June 30th of this year. Ms. Ansley comments that once this item is approved, she will work on getting another

extension for their contract. All documentation hereto attached. **ACTION TAKEN.** Commissioner Frost makes a motion to approve the Partnership for a Healthy Torrance County Recommendation for DFL Associates Inc., to be Provider for NM Dept. of Health Purchase Order #66500-0000133235. Madam Commissioner DuCharme seconds the motion. No further discussion. The Commissioners vote. All in favor, none opposed. **MOTION CARRIED**

8. Partnership for a Healthy Torrance County Recommendation for DFL Associates Inc., to be Provider for NM Dept. of Health Purchase Order #66500-0000133146 Ms. Gail Falconer speaks. This is for the Health Innovation System Design community engagement sessions. All documentation hereto attached. **ACTION TAKEN.** Madam Commissioner DuCharme makes a motion to approve the Partnership for a Healthy Torrance County Recommendation for DFL Associates Inc., to be Provider for NM Dept. of Health Purchase Order # 66500-0000133146 for Health Innovation System Design community engagement sessions. Commissioner Frost seconds the motion. Chairman Candelaria asks Ms. Falconer to explain what the community engagement sessions are about. Ms. Falconer explains that they are trying to set up a new way of handling health in our state to make it more effective. This will help all communities and will help us to better use health in all policies that are set up in our state. No further discussion. The Commissioners vote. All in favor, none opposed. **MOTION CARRIED**

9. Proposed Revised Grant Policy Ms. Ansley speaks. A couple of meeting ago, the Commission appointed a new Grant Committee which consists of Ms. Ansley- County Manager, Ms. Tenorio- Finance Director, Ms. Olivas-Purchasing Director, and Ms. Sedillo- Deputy Treasurer. At our last meeting, we discussed the need to update the Grant Management Policies and Procedures. There were some audit issues with a Federal grant that we received for the Sheriff's Department a few years ago. As a result, the Department of Justice requested some specific language be included in our grant policies for Federal grants. Ms. Ansley has provided the Commission with a proposed grant policy draft with the requested language included. She asks the Commission to adopt this new grant policy. All documentation hereto attached. **ACTION TAKEN.** Madam Commissioner DuCharme makes a motion to approve and adopt the Proposed Revised Grant Policy. Commissioner Frost seconds the motion. Ms. Ansley points out that in the new policy the Finance Director will review all grant applications and the Grant Committee will only review new grant applications and grants that have already

been awarded. Madam Commissioner DuCharme asks for clarification of the following portion of the new policy:

IV. GRANT CONTRACT MANAGEMENT:

1. Employees, Departments, Elected Officials, Department Heads and/or Program Managers who are responsible for grant funded programs are required to attend a Training Workshop on Torrance County Grants Management procedures that will be conducted on an as needed basis by the Finance Department.

Ms. Ansley clarifies that if Department Heads or Elected Officials, etc. are not complying with their grant reporting requirements or reimbursement requirements, etc. then it will be time for a refresher training course. No further discussion. The Commissioners vote. All in favor, none opposed. **MOTION CARRIED**

10. Contract between Ambitions Consulting Group Ms. Ansley speaks. Most of the County buildings have fiber optic lines running through them that we are not yet using. We have started the process of looking at converting to fiber. There are a lot of issues and unanswered question that go along with the actual conversion. We have consulted with Ambitions about this a few times and we would now like to engage their services to help us with the plan for this conversion from wireless internet to fiber optic. They are on the state contract. All documentation hereto attached. **ACTION TAKEN.** Chairman Candelaria makes a motion to approve the Contract between Torrance County and Ambitions Consulting Group. Commissioner Frost seconds the motion. Madam Commissioner DuCharme asks what building the contract is referring to. Mr. Ray Cullen, Manager of IT, explains that the contract is referring to our Administrative offices building, the Road Department, and the Hope Medical Center where our Project Office will be located. Future buildings could also include Dispatch, the Animal Shelter, and all 5 District Fire Stations; currently 3 of the 5 stations have the fiber optic stub. Madam Commissioner DuCharme asks about Ambitions hourly rates. Ms. Ansley states that the hourly rate and a 'not to exceed' amount will be included in the final contract. Commissioner Frost asks if we have a budget that this will fit into. Mr. Cullen replies yes we do. No further discussion. **ACTION TAKEN.** Chairman Candelaria rescinds his first motion and makes a motion to approve the Contract between Torrance County and Ambitions Consulting Group contingent upon an hourly rate and a 'not to exceed' amount being added to the contract. Commissioner Frost seconds the motion. The Commissioners vote. All in favor, none opposed. **MOTION CARRIED**

**County Manager Requests/Reports*

11. Resolution 2015-43 Authorizing and Approving Submission of a Completed Application to NMFA for Acquisition of E-One Typhoon Pumper

Ms. Ansley speaks. The Commission has had numerous discussions about this loan application to the Finance Authority for a fire engine for the District 3 Fire Department. There are a few items that are missing for Board consideration of this loan; one of them is an application resolution. Ms. Ansley asks that the Commission approve this application Resolution 2015-43. All documentation hereto attached. **ACTION TAKEN.** Commissioner Frost makes a motion to approve Resolution 2015-43 Authorizing and Approving Submission of a Completed Application to NMFA for Acquisition of E-One Typhoon Pumper. Chairman Candelaria seconds the motion. No further discussion. The Commissioners vote. All in favor, none opposed. **MOTION CARRIED**

12. Update

Ms. Ansley gives a brief update.

1. The auditors are still here, we are hoping to get the field work wrapped up by next week and we are hoping to add another conference to an executive session at the next October meeting so the audit can be submitted by the new deadline of October 31st.
2. Last week, Ms. Ansley went to Chicago with the Association of Counties as one of the Board Representatives to the Workers Compensation Pool. There were a lot of really good discussions and break-out meetings with insurers and re-insurers on Multi-Line Workers Comp. and Law Enforcement insurance issues. It was a three day long conference providing a lot of insurance information. Ms. Ansley will be in Cloudcroft next week for three days attending the Multi-Line and Workers Comp. Pool Board retreats with the Association of Counties. *(Chairman Candelaria notes that the Association of Counties is paying for Ms. Ansley to attend these functions, not the County.)* Ms. Ansley comments that she does not serve on this Board as the County Manager; she serves in an elected position to the Workers Comp. Pool for the State.

Madam Commissioner DuCharme states that a few months ago we discussed how to honor and thank our volunteer firefighters and we decided to combine a banquet for them with their training and it would be paid for from the Fire Department funds. She asks Ms. Ansley where we are in the planning stages for

this banquet. Ms. Ansley replies that she believed that Fire Chief Hamm and Madam Commissioner DuCharme were going to work on this. Ms. Ansley will look into this.

***Public Hearing:** Torrance County Commission will hear public comment to consider the KXNM Community Foundation's application for a Zoning Amendment to change the zoning designation of Tract C, Lands of McIntosh Community Association, Inc. from a split designation of D-1 (minor development) and AP-5 (agricultural preservation) to D-2 (major development). The subject parcel is located within Section 36, Township 8 North, Range 8East, NMPM being addressed as 8 Clements Rd. E.

a. Zoning Amendment to change the zoning designation of Tract C, lands of McIntosh Community Association, Inc. from a split designation of D-1 (minor development) and AP-5 (agricultural preservation) to D-2 (major development).

Mr. Wallin, County Attorney, speaks. He explains to all that today we are hearing a request for a change in zoning under Section 24 of the Zoning Ordinance from the KXNM Community Foundation. Essentially, the process is that the property owner applies for a change of zoning with the Planning and Zoning Department. Their request is heard by the Planning and Zoning Board, who makes a recommendation to the Commission for approval. This is part the administrative process; any change in zoning requires Commission action.

First the applicant will present evidence and stand for cross examination. Then, anyone who wishes to speak for or against this will also be allowed time to speak. The Commission will also be allowed to ask any question they may have.

At this time, Mr. Guetschow, P&Z Director, makes a brief statement. This request is from the KXNM Radio Station in McIntosh. Currently, the zoning of the property is a split zoning. 350 feet from the eastern right-of-way line of Salt Mission Trail is a D-1 zone. Outside of that it is AP-5 zone. The station is located next to the Animal Shelter and the 911 Dispatch center. The list of Exhibits for today's hearing is as follows:

KXNM COMMUNITY FOUNDATION
Application for a Change in Zone District
List of Exhibits

Exhibit 1: Application from KXNM received on or before August 4, 2015. Documentation includes a letter of intent, proof of ownership, the plat of record with sketch of use areas, and water rights summary for the existing well.

Exhibit 2: Draft copy of the September 2, 2015 Planning & Zoning Board meeting minutes, pages one of six and two of six which pertain to this action item.

Exhibit 3: Public Notice ad which appeared in the September 10 & September 17 editions of the Mountain View Telegraph, photograph of the Public Notice sign posted at the subject property, and a satellite image of the subject property and surrounding area printed from the Torrance County Assessor's parcel map.

Exhibit 4: Excerpts from the Torrance County Zoning Ordinance, Section 13.0, Major Development District (D-2).

Mr. Guetschow states that all of the surrounding property owners were notified by letter and by the Public Notice sign of this request and of this Public Hearing. With respect to this request, the P&Z Board gave a "Do Pass" recommendation to the Commission.

The Applicant will present evidence and stand for cross examination.

Mr. Art Swenka states his name and is sworn in.

Mr. Swenka states that the reason for the request to rezone is, as Mr. Guetschow states, the front 130 feet is zoned as D-1, and the rest of the property is zoned AP-5. They operate a radio station and so the property should be zoned D-2. The County wishes to lease 1 acre to the north of this property in order to add on to the Animal Shelter dog kennels. The property needs to be zoned as D-2 for this purpose as well. The 911 Dispatch and the Animal shelter is located to the north of the property and the Bonnie Plant farm is located to the east of the property. D-2 zoning makes sense for the area.

Mr. Swenka stands for questions.

Madam Commission DuCharme asks what Mr. Swenka's opinion is about the kennel expansion. He replies that the kennel is already there, an expansion makes no difference. Mr. Guetschow further clarifies. There are no further questions from the public.

The following persons are sworn in and give testimony in favor of this zoning change:

Ms. Patricia Lincoln
Ms. Gail Falconer

There are no questions from the public for either Ms. Lincoln or Ms. Falconer.

There are no persons who wish to speak against this zoning change.

There are no further questions from the Commission for the applicant or staff.

At this time, the Public Hearing is closed.

All documentation hereto attached. **ACTION TAKEN.** Chairman Candelaria makes a motion to approve the Zoning Amendment to change the zoning designation of Tract C, lands of McIntosh Community Association, Inc. from a split designation of D-1 (minor development) and AP-5 (agricultural preservation) to D-2 (major development). Commissioner Frost seconds the motion. Commissioner Frost states that he supports the radio station, the Animal Shelter, and Dispatch and is glad that they are all located in the same general area. He further states that he supports the P&Z Board. Madam Commissioner DuCharme states that she read that the Public Notice was published in only one of our two local papers; she asks if we can publish in both papers. Mr. Guetschow comments that the East Mountain Telegraph is the official newspaper that we have used for public notices for many, many years. Mr. Wallin comments that we cannot do a split notice, meaning one week in each paper; we must advertise twice in a local paper. Ms. Ansley comments that we also need to consider the fact that if we publish in both papers, we will double our publication fee. We can consider alternating between the two papers. Chairman Candelaria compliments Mr. Swenka on his efforts to make the radio station happen. Thanks to Mr. Swenka, we have a radio station that has become a great resource for our County. No further discussion. Chairman Candelaria calls for a roll call vote. District 1-Yes, District 2-Yes, District 3- Yes. **MOTION CARRIED**

Public Requests:

At the Discretion of the Commission Chair. For Information Only (No Action Can Be Take). Comments are limited to 3 minutes per person on any subject.

Debbie Ortiz, resident, speaks. She takes this opportunity to thank Chairman Candelaria for mentioning the Salt Mission Trail Scenic Rt. There were a lot of people within the County that worked really hard on it. They worked for four years to get the signs developed and implemented. The MRCOG was also a great help. They had a ribbon cutting in Estancia a few weeks ago and they gave out maps of the Salt Mission Trail. Madam Commissioner DuCharme was present and received a map. Ms. Ortiz presents Chairman Candelaria and Commissioner Frost with maps of the Trail.

Michael Godey, resident, speaks. He thanks Madam Commissioner DuCharme for bring up the idea of publishing our Public Notices in both of our local newspapers. It's important and the right thing to do, even if it increases our fees.

Art Swenka, resident, speaks. We do a lot of things in the County; we have motorcycle runs and things that raise money for our kids, etc. Maybe we should start calling one of the motorcycle runs The Salt Mission Trail Ride or The Salt Mission Trail Run. Chairman Candelaria agrees and will consider organizing this.

Sylvia Chavez, Mayor of Estancia, speaks. She informs all that she was contacted by the State Attorney General's Office to conduct a workshop training at the Town of Estancia Community Center. The training will be conducted on Thursday, October 29th, the time is TBD. The workshop will cover the rules and conduct of the Open Meetings Act and IPRA requests. Mayor Chavez will be receiving an itinerary for the meeting, as well as a formal invitation, that she will forward on to the Commission.

Fred Sanchez, resident and Service Officer for the American Legion Post 22, speaks. He thanks Madam Commission DuCharme for announcing the resource outreach that will be taking place in Moriarty on Friday. He adds that 1st Congressional District Representative Michelle Lujan Grisham is scheduled to attend.

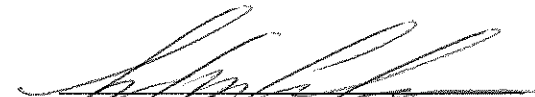
Mr. Sanchez states that as Service Officer, most of the calls he receives are from older people, which is good, but we need to encourage our younger veterans who are coming home to seek out the resources that are available to them as well. They

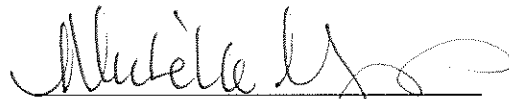
can contact a Service Officer or the V.A. or the Department of Disabled Veterans, etc.

Linda Jaramillo, County Clerk, speaks. She agrees with Madam Commissioner DuCharme about publishing in both of our local papers. She has been publishing our Election Proclamations in both papers for the last two major elections. She publishes the Primary Election Proclamation in one paper and the General Election Proclamation in the other.

***Adjourn**

ACTION TAKEN: Madam Commissioner DuCharme makes a motion to adjourn the October 14, 2015 Commission Meeting. Commissioner Frost seconds the motion. No further discussion. The Commissioners vote. All in favor, none opposed. **MOTION CARRIED.** Meeting adjourned at 10:50 am


Chairman Candelaria


Michelle Jones, Clerical

10/28/15
Date

The video of this meeting can be viewed in its entirety on the Torrance County NM Website. Audio discs of this meeting can be purchased in the Torrance County Clerk's Office and the audio of this meeting will be aired on our local radio station KXNM.